

**City of Elsberry  
Regular Session  
December 9th, 2025  
Elsberry City Hall**

The Board of Aldermen of the City of Elsberry met on the evening of the above date at Elsberry City Hall, 6:30pm. Mayor Wilch presided over the meeting. Present were Alderman Harper, Alderman Bange, Alderman Rockwell, Alderman Claussen, Alderman Meyer, Alderman Hunter, City Clerk Rachel Reed, and City Collector Tammy Ridings. Also present was Taylor Burnett, and Lucas Drullinger of Alliance Water Resources.

Mayor Wilch called the meeting to order. The pledge of Allegiance was said and roll call deemed a quorum present.

**Reading and acting are unapproved minutes from previous meetings**

Alderman Harper made motion to approve the unapproved minutes with the change made to the emergency services meeting minutes to reflect that the Chief does not want a pay raise.

Alderman Rockwell seconded the motion.

Harper-yes, Bange-yes, Rockwell-yes, Claussen-yes, Meyer-yes, Hunter-yes

Motion Carried.

**Reading of unpaid bills approval to pay report**

Alderman Harper made motion to approve the unapproved minutes.

Alderman Rockwell seconded the motion.

Harper-yes, Bange-yes, Rockwell-yes, Claussen-yes, Meyer-yes, Hunter-yes

Motion Carried.

**Project updates**

Boonslick Regional Planning- no new information

USDA- No new information

Cochran- The project is moving along well.

**PETITIONS, REMONSTRANCES, COMPLAINTS AND REQUESTS AND THE  
HEARING OF ANY PERSON OR GROUP DESIRING TO ADDRESS THE BOARD,  
EACH OF WHOM HAVE FILED PRIOR REQUESTS TO BE PLACED ON THE  
AGENDA IN COMPLIANCE WITH CITY CODE 24.105**

Bonnie Blume- Ms. Blume showed the board what the banners would look like. She asked the board to get permission from the utility companies, to ask if the city crews could put the banners

up and take them down, have the banners up for at least the national holidays, require new hardware to put them up, possibly put a donation towards the hardware, permission to hang the sample banner in city hall for people to see, and to ask businesses if they would sponsor family members to put in front of there business.

The hardware will cost \$30-\$40 and the banners are \$100.

**Public Hearing as required by law**

No public hearing

**ACTING ON UNFINISHED BUSINESS**

No unfinished business

**NEW BUSINESS**

**Approval of Heritage on Broadway Liquor**

The VFW no longer has a liquor license. Heritage on Broadway would like approval for a Liquor by the drink and Liquor by the drink on Sunday pending approval from the State.

Alderman Rockwell made a motion to approve the Liquor by drink and the liquor by the drink on Sunday pending the state license.

Alderman Hunter seconded the license

Roll call vote

Alderman Harper-yes, Alderman Bange-yes, Alderman Rockwell-yes, Alderman Claussen-yes, Alderman Meyer-yes, Alderman Hunter-yes

Motion carried.

**Approval of Picnic License for ECGA for January 24, 2026**

ECGA would like to have a picnic license for January 24, 206 for their gala.

Alderman Rockwell made a motion to approve  
Alderman Hunter seconded the motion

Roll call vote

Alderman Bange-yes, Alderman Rockwell-yes, Alderman Claussen-yes, Alderman Meyer-yes, Alderman Hunter-yes, Alderman Harper-yes

Motion carried.

Approval to purchase check valve

Alliance provided 3 quotes to replace the check valve. Their recommendation is USA Bluebook for \$1144.27

Alderman Rockwell made a motion to approve purchasing the check valve from USA Bluebook Alderman Meyer seconded the motion.

Roll call vote

Alderman Rockwell-yes, Alderman Claussen-yes, Alderman Meyer-yes, Alderman Hunter-yes, Alderman Harper-yes, Alderman Bange-yes

Motion carried.

Changing from timecards to Connect team for the PD

Chief Walter would like to change from timecards to the Connect team app. The app will track all hours and they will only be able to clock in within a certain distance from the police department.

Alderman Rockwell made a motion to approve  
Alderman Meyer seconded the motion

Roll call vote

Alderman Claussen-yes, Alderman Meyer-yes, Alderman Hunter-yes, Alderman Bange-yes, Alderman Bange-yes

Motion carried.

Approval of pay request #11 for KCI in the amount of \$1,075,331.42

Alderman Rockwell made a motion to approve  
Alderman Claussen seconded the motion

Roll call vote

Alderman Meyer-yes, Alderman Hunter-yes, Alderman Harper-yes, Alderman Bange-yes, Alderman Rockwell-yes, Alderman Claussen-yes

Motion carried.

## **READING OF BILLS REQUIRING ONLY A FINAL READING FOR PASSAGE**

None

## **INTRODUCTION AND READING OF BILLS FOR PASSAGE**

### **Bill 2025-11-001**

#### **AN ORDINANCE AMENDING THE ELSBERRY CITY CODE TO PROVIDE FOR THE TENURE AND APPOINTMENT OF THE CHIEF OF POLICE, CITY CLERK, CITY TREASURER, AND CITY COLLECTOR BY AMENDING SECTION 21.500, 21.600, 21.700 AND 21.800 OF THE ELSBERRY MUNICIPAL CODE.**

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ELSBERRY, MISSOURI, AS FOLLOWS:

**SECTION 1:** The Elsberry City Code is amended to delete Section 21.500 and replace it with a new Section 21.500 as follows:

#### **“§21.500. SELECTION OF CITY CLERK BY BOARD OF ALDERMEN.**

The Board of Aldermen shall elect a City Clerk, at the first meeting of the Board in September of every even-numbered year; and that City Clerk shall hold office for two years and until his successor is elected and qualified. Provided however, that the City Clerk holding that office on September 1, 2025 shall have her current term of office extended until September 1, 2026.

**SECTION 2:** The Elsberry City Code is amended to delete Sections 21.600 and 21.605; and replace them with a new Section 21.600 and Section 21.605 as follows:

#### **“§21.600. APPOINTMENT AND QUALIFICATIONS.**

The City Collector shall be appointed by the Mayor, with the consent of the Board of Aldermen. No person shall be eligible to the office of City Collector who is not at least twenty-one years of age and a citizen of the United States; nor shall any person be appointed as City Collector who is in arrears for any City tax, lien, forfeiture or defalcation in office. The City Collector shall serve under the general superintending control and direction of the Mayor.

#### **§21.605 TERM**

The City Collector shall hold office for a term of two (2) years, and serve until the City Collector's successor is appointed and qualified; provided however that the employment of the City Collector may be terminated in accordance with the provisions of the laws of the State of Missouri. The Mayor shall appoint a City Collector, subject to the advice and consent of the Board of Aldermen, at the first meeting of the Board in September of every even-numbered year; The City Collector holding that office on September 1, 2025 shall have her current term of office extended until September 1, 2026. The Mayor shall appoint a Collector, subject to the advice and consent of the Board of Aldermen, to fill any vacancy in the office of City Collector.

**SECTION 3:** The Elsberry City Code is amended to delete Section 21.700 and replace it with a new Section 21.700 as follows:

**“§21.700. APPOINTMENT AND TENURE OF THE CITY TREASURER.**

The Mayor, with the advice and consent of the board of aldermen, shall appoint a City Treasurer, subject to the advice and consent of the Board of Aldermen, at the first meeting of the Board in September of every even-numbered year; and that City Treasurer shall hold office for two years and until his or her successor is elected and qualified. Provided however, the City Treasurer holding that office on September 1, 2025 shall have her current term of office extended until September 1, 2026. The Mayor shall appoint a Treasurer, subject to the advice and consent of the Board of Aldermen, to fill any vacancy in the office of City Treasurer.

**SECTION 4:** The Elsberry City Code is amended to delete Section 21.800 and replace it with a new Section 21.800 as follows:

**“§21.800. APPOINTMENT BY THE MAYOR WITH THE APPROVAL OF THE BOARD OF ALDERMEN.**

The Mayor, with the consent and approval of the majority of the members of the Board of Aldermen, shall appoint a Chief of Police, subject to the advice and consent of the Board of Aldermen, at the first meeting of the Board in September of every even-numbered year; and that Chief of Police shall hold office for two years and until his or her successor is elected and qualified. Provided however, the Chief of Police holding that office on September 1, 2025 shall have his current term of office extended until September 1, 2026. The Mayor shall appoint a Chief of Police, subject to the advice and consent of the Board of Aldermen, to fill any vacancy in the office of Chief of Police.

**SECTION 5. Severability.**

The provisions of this Ordinance shall be severable. In the event that any provision of this Ordinance is found by a court of competent jurisdiction to be unconstitutional, the remaining provisions of this Ordinance are valid unless the Court finds the valid provisions of this ordinance are so essentially and inseparably connected with, and so dependent upon, the void provision that it cannot be presumed that the Board of Aldermen would have enacted the valid provisions without the void ones or unless the Court finds that the valid provisions, standing alone, are incomplete and incapable of being executed in accordance with the legislative intent.

**SECTION 6: Effective Upon Passage**

This ordinance shall be in full force and effect from and after the date of its passage.

**SECTION 7: Incorporation into the Municipal Code**

The City Clerk shall incorporate the terms of this Ordinance into the official City of Elsberry Municipal Code with all due dispatch.

Read two times and passed this \_\_\_\_\_ day of December, 2025.

The board considered bill 2025-11-001

Alderman Rockwell made a motion to read bill 2025-11-001 2 times by title only.

Alderman Meyer seconded the motion.

Roll call vote

Alderman Hunter-yes, Alderman Harper-yes, Alderman Bange-yes, Rockwell-yes, Claussen-yes

City attorney Robert Guinness read bill 2025-11-001 2 times by title only

Alderman Rockwell made a motion to adopt bill 2025-11-001

Alderman Claussen seconded the motion

Roll call vote

Alderman Harper-No, Alderman Bange-yes, Alderman Rockwell-yes, Alderman Claussen-yes, Alderman Meyer-yes, Alderman Hunter-yes

#### **Bill 2025-12-001**

AN ORDINANCE OF THE CITY OF ELSBERRY, MISSOURI, CALLING FOR MUNICIPAL ELECTIONS ON APRIL 7, 2026

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ELSBERRY, MISSOURI, AS FOLLOWS:

**SECTION 1.** The City of Elsberry shall hold an election for the following offices on the municipal election day of April 7, 2026:

Mayor	Term: 2 years
Aldermen, Ward 1	Term: 2 years
Aldermen, Ward 2	Term: 2 years
Aldermen, Ward 3	Term: 2 years

**SECTION 2.** The City Clerk is directed to forward to the Lincoln County Election Authority no later than January 27, 2026 the following items:

1. A general notice of election;
2. Minutes from the meeting of the Board of Aldermen declaring that a municipal election shall occur;
3. The ordinance declaring that a municipal election shall occur;
4. A list of offices being elected and terms;
5. A sample ballot of the municipal election; and
6. The legal notice of the municipal election for publication.

**SECTION 3.** The judges and clerks for the election shall be the same persons designated by the Lincoln County Election Authority to act as judges and clerks at the election to be held on the same date.

**SECTION 4.** This ordinance shall be in full force and effect from and after the date of its passage.

Read two times and passed this \_\_\_\_\_ day of December, 2025

The board considered bill 2025-12-001

Alderman Rockwell made a motion to read 2 times by title only

Alderman Meyer seconded the motion

Roll call vote

Alderman Bange-yes, Alderman Rockwell-yes, Alderman Claussen-yes, Alderman Meyer-yes, Alderman Hunter-yes, Alderman Harper-yes,

Motion carried

City Attorney read bill 2025-12-001 2 times by title only

Alderman Rockwell made a motion to adopt bill 2025-12-001

Alderman Claussen seconded the motion.

Roll call vote

Alderman Rockwell-yes, Alderman Hunter-yes, Alderman Harper-yes, Alderman Bange-yes, Alderman Claussen-yes, Alderman Bange-yes

### **Bill 2025-12-002**

AN ORDINANCE TO REGULATE KEEPING CHICKENS BY AMENDING SECTIONS 61.030 AND 68.060, AND BY ADDING A NEW SECTION 68.065 TO THE ELSBERRY MUNICIPAL CODE.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ELSBERRY, MISSOURI, AS FOLLOWS:

**SECTION 1:** The Elsberry Municipal Code is amended by deleting subsection 61.030.10 and replacing it with a new subsection 61.030.10 as follows:

“10. keeping of hogs, pigs, sheep, poultry (other than chickens specifically permitted by this Code), cattle, other livestock, or other animals. Such animals lawfully kept within an agricultural zoning district within the City under a valid license or permit shall not be deemed a nuisance so long as such disposal complies strictly with the agricultural zoning district maintenance standards and regulations.”

**SECTION 2:** The Elsberry Municipal Code is amended by deleting section 68.060 and replacing it with a new section 68.060 as follows:

### **“§68.060. KEEPING OF LIVESTOCK PROHIBITED – EXCEPTIONS.**

It is prohibited and deemed a nuisance for any person to keep or maintain any hog, sheep, cattle, chickens, poultry, goats, ducks, turkeys, geese, or other livestock within the City, except as follows:

1. They are kept in full compliance with the limitations and requirements of Municipal Code §§41.121 - 41.128.

2. Chickens that are kept in full compliance with the limitations and requirements of Municipal Code §68.065.”

**SECTION 3:** The Elsberry Municipal Code is amended by adding a new section 68.065 as follows:

**“§68.065. KEEPING OF CHICKENS PROHIBITED – EXCEPTIONS.**

It is prohibited and deemed a nuisance for any person to keep or maintain any chickens within the City, except in full compliance with all of the following requirements:

1. Chickens must be kept in an enclosure or fenced area at all times. The enclosure shall have an area of no less than twenty (20) square feet for each chicken, and the exterior boundary of such pen shall be no less than forty (40) feet from the nearest point from the dwelling or place of business of another, or from a church or school.
2. The chickens are kept on a lot of no less than fifteen thousand (15,000) square feet in area.
3. No more than six female chickens shall be kept; and no roosters shall be kept.
4. No person owning, harboring or caring for any chicken shall allow or permit the same to run at large. All such chickens shall be under the immediate control of their owner or custodian or shall be surely restrained or enclosed in a suitable outbuilding or enclosure.
5. Chickens shall be secured within a predator proof henhouse or chicken coop during non-daylight hours. A henhouse or chicken coop shall be enclosed on all sides and shall have a roof and doors. It shall be easily accessible to be cleaned and of sufficient size to allow free movements of the chickens. Access doors must be able to be shut and locked at night. Opening windows and vents must be covered with predator and bird proof wire of less than one (1) inch openings. The enclosed area of all such structures shall be constructed in such a way as to be kept in a clean, dry, odor-free, neat and sanitary condition and avoid attracting flies or rodents. at all times. Such structures must provide adequate ventilation, sun, shade, and protection from rodents, wild birds and predators, including dogs and cats. The materials used in making such structures shall be uniform for each element of the structure such that the walls are made of the same material, the roof has the same shingles or other covering, and any windows or openings are constructed using the same materials. The use of scrap, waste board, sheet metal, or similar materials is prohibited. Such structures shall be well maintained and at least ten (10) feet from the property line and forty (40) feet from any dwelling on another's property. No such structure shall be located in a front yard.
6. Chickens must have access to an outdoor enclosure during daylight hours. The enclosure must be adequately fenced to contain the chickens within the enclosure and prevent access by dogs, cats, and other predators.
7. Any yard wherein any chicken is kept or permitted, shall be maintained in a clean and sanitary condition, devoid of all rodents and vermin, and free from objectionable odors. No offensive, disagreeable or noxious smell or odor from the chickens shall be allowed to injure, annoy, or inconvenience any inhabitants of the surrounding properties.
8. All manure accumulations in the area where chickens are kept shall be removed daily and shall be stored or disposed of in such a manner as to prevent the breeding of flies and the spread of disease, and to reduce odors.

9. All animal feed shall be stored in a secure, fly-tight, and rat-proof containers.
10. No chicken shall make noise that would unreasonably disturb the peace of any person.
11. Chickens may be kept for pets, non-commercial K-12 school projects, or personal consumption only. No such chickens shall be kept for commercial or retail purposes.
12. Chickens coops or pens may only be kept in a rear yard.
13. Chickens shall be kept in safe and sanitary condition, shall not endanger public health, and shall not cause a nuisance, injury, or annoyance of any City inhabitant or City neighborhood.
14. All stored manure shall be covered by a fully enclosed structure with a roof or lid over the entire structure. No more than two (2) cubic feet of manure shall be stored. All other manure not used for composting or fertilizing shall be removed. The henhouse, chicken coop, chicken pen and surrounding area must be kept free from trash and accumulated droppings. Uneaten feed shall be removed in a timely manner.
15. Chickens may only be kept on properties that have a detached single family residence, and in Residential and Agricultural Zoning Districts.
16. No chickens may be kept without a valid permit issued by the City.
17. To obtain a permit, the owner and the occupant of the property where the chickens are to be kept shall apply to the City Clerk for the permit. A non-refundable application fee of ten dollars shall be paid with the application. The applicant shall provide the City with the following information in the application:
  - a. The name, address, and telephone number of the owner of the property.
  - b. The name, address, and telephone number of the applicant who shall be the person responsible for the care and actions of the chickens.
  - c. The address of the property where the chickens will be kept.
  - d. A sketch of the pen, enclosure, and the coop where the chickens will be kept, with the dimensions clearly marked.
  - e. Both the owner and the occupant shall sign the application.
18. A permit may be issued if all provisions of this section are complied with. The permit shall be valid for one year and may be renewed annually by the applicant submitting a new application. However, the applicant for a renewal shall not pay an additional application fee.
19. The City may revoke any permit if the owner or occupant of the property violates any provision of this section or any other City ordinance relating to the chickens.
20. The holder of any current valid permit shall forfeit and return the permit to the City if the chickens have not been kept for more than three consecutive weeks.
21. By applying for, and obtaining, a permit; the owner and occupant authorize the City to enter the property and inspect the premises for compliance with City ordinances."SECTION 4.

**Severability.**

The provisions of this Ordinance shall be severable. In the event that any provision of this Ordinance is found by a court of competent jurisdiction to be unconstitutional, the remaining provisions of this Ordinance are valid unless the Court finds the valid provisions of this ordinance are so essentially and inseparably connected with, and so dependent upon, the void provision that it cannot be presumed that the Board of Aldermen would have enacted the valid provisions without the void ones or unless the Court finds that the valid provisions, standing alone, are incomplete and incapable of being executed in accordance with the legislative intent.

**SECTION 5: Effective Upon Passage.**

This ordinance shall be in full force and effect from and after the date of its passage.

**SECTION 6: Incorporation into the Municipal Code**

The City Clerk shall incorporate the terms of this Ordinance into the official City of Elsberry Municipal Code with all due dispatch.

Read two times and passed this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

Alderman Rockwell made a motion to read bill 2025-12-002 2 times but title only

Alderman Meyer seconded the motion

Roll call vote

Alderman Hunter-yes, Alderman Hunter-yes, Alderman Harper-yes, Alderman Rockwell-yes, Alderman Claussen-yes

Motion carried

City Attorney Robert Guinness read bill 2025-12-002 2 times by title only

Alderman Rockwell made a motion to adopt

Alderman Meyer seconded the motion

Roll call vote

Alderman Hunter-yes, Alderman Harper-No, Alderman Bange-yes, Alderman Rockwell-yes, Alderman Claussen-yes, Alderman Meyer-yes

Motion carried.

**RESOLUTIONS WHICH REQUIRE ACTION OF THE BOARD**

**REPORTS OF SPECIAL BOARDS AND COMMITTEES**

Library- There will be a movie January 15 at 7pm. They will be showing a Lord of Rings movie. The tickets will be \$5 and the proceeds will go to the library.

Cemetery/Parks- nothing to report

Infrastructure- Snow removal went well.

Emergency Services-nothing to report

Tree Board- nothing to report

Long Term Recovery- nothing to report

#### **REPORTS OF ALDERMAN AND MAYOR**

Mayor Wilch- Mayor Wilch wanted to thank Billy Collins for helping put up the Christmas lights. He also wanted to thank Alliance for the snow removal. He thanked Steve Keiser for helping with snow removal in front of the businesses. He thanked everyone that helped with the parade.

Alderman Harper- Alderman Harper thanked Rachel for her work on the parade

Alderman Bange- nothing to report

Alderman Rockwell- nothing to report

Alderman Claussen- nothing to report

Alderman Meyer- nothing to report

Alderman Nora Hunter – nothing to report

#### **REPORTS OF CITY DEPARTMENTS AND OFFICERS**

City Attorney Robert Guinness- Mr. Guinness, has been in contact with the owners of Shooters Saloon and has been doing some research into allowing them to have customers walk to patio. He will have more info next month.

Alliance Water Resources – Taylor with Alliance let the board know that he is leaving and will not be the superintendent for Alliance anymore.

Police Chief Chris Walter-Chief Walter went over his monthly report.

City Clerk Rachel Reed- Rachel Reed thanked everyone who participated in the parade. She asked the board if they would be ok with having a budget meeting on December 17<sup>th</sup>. They planned to have a budget meeting at 5:30 and the town hall at 6pm for the banners.

City Collector Tammy Ridings- Nothing to report

City Treasurer Lisa Grumich-Nothing to report

#### **MISCELLANEOUS BUSINESS**

None

#### **PUBLIC COMMENT BY ANY PERSON OR GROUP DESIRING TO ADDRESS THE BOARD WHO HAS NOT FILED A PRIOR REQUEST TO BE PLACED ON THE AGENDA IN COMPLIANCE WITH CITY CODE 24.105**

Craig Cox- Mr. Cox wanted to let everyone know that he is running for mayor and anyone can reach out at anytime to ask him questions.

Jaime Irving- Ms. Irving had some issues with a leak and her landlord refused to fix it. She has a large bill that she doesn't feel like it's her responsibility.

Alderman Harper made a motion to amend the agenda the talk about this issue. Alderman Rockwell seconded the motion.

Ayes-Harper, Bange, Rockwell, Claussen, Meyer, Hunter

Nayes-0

Motion carried.

Alderman Rockwell made a motion to allow Jamie Irving to pay \$171.71 per month for 6 months  
Alderman Bange seconded the motion

Roll call vote

Alderman Harper-yes, Alderman Bange-yes, Alderman Rockwell-yes, Alderman Claussen-yes,  
Alderman Meyer-yes, Alderman Hunter-yes

Motion carried

Rhonda Caswell- Ms. Caswell doesn't want snow pushed up blocking her building when they  
snowplow.

**ADJOURNMENT**

Alderman Harper made a motion to adjourn.

Alderman Meyer seconded that motion.

Harper-yes, Bange-yes, Rockwell-yes, Claussen-yes, Meyer-yes, Hunter-yes

Nayes-0

Motion carried.

Open session adjourned at 7:24 pm

