

**CITY OF ELSBERRY
REGULAR SESSION
JANUARY 14, 2020
ELSBERRY CITY HALL**

The Board of Aldermen of the City of Elsberry met on the evening of the above date at Elsberry City Hall, 6:30 pm. Mayor Wilch presided over the meeting. Present were Alderman Davis, Alderman Rockwell, Alderman Harper, Alderman Short, Alderman Hartley, City Attorney Rob Guinness, City Clerk Sue Hogarth, City Treasurer Tammy Sharpe, City Collector Rachel Reed and Pam Stewart. Also present were Justin Reaves and Ron Smith of Alliance Water Resources. Alderman Robinson was unable to attend.

Mayor Wilch called the meeting to order and led in the pledge to the flag. Roll call deemed a quorum present.

AMENDMENT TO THE AGENDA

Alderman Hartley made an amendment to the agenda to add discussion of obtaining a used VAC trailer from the Lincoln County Public Water District #1. A motion was made by Alderman Hartley, seconded by Alderman Rockwell.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

Mayor Wilch made an amendment to the agenda to add Bill 2020-01-002 that the City of Elsberry will not have a 3% increase in the water rate for 2020. A motion was made by Alderman Rockwell to amend the agenda, seconded by Alderman Hartley.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

PRIOR MEETING MINUTES APPROVAL

A motion was made by Alderman Hartley to approve meeting minutes from December 2019, seconded by Alderman Harper.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

APPROVAL OF UNPAID BILLS REPORT

Motion was made by Alderman Davis to approve the unpaid bills by Alderman Rockwell, seconded by Alderman Davis.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

PROJECT UPDATES

Boonslick Regional Planning Commission Update – Mayor Wilch

Mayor Wilch stated that Chad Eggen from Boonslick was unable to attend and there was no update at this time.

Update from MECO Engineering

- Brian Martin with MECO Engineering

Ron Smith from Alliance met with MECO Engineering in mid-December to review the breakdown of the wastewater treatment facility for the City of Elsberry to determine what could be taken out to reduce the costs and get the estimate closer to the \$3.2 million original estimate. A revised cost estimate breakdown was provided to the Board of Aldermen prior to the meeting for review for a new cost estimate total of \$3.6 million. This reduction eliminates many of the amenities that would make the plant easier to operate and maintain while keeping the basic "bare bones" framework of the plant to make it work and be functional. These new estimates will keep the integrity of the plant and the DNR requirements will stay the same but it will not be a "state of the art" facility.

Brian Martin with MECO went through each item on the cost estimate breakdown and outlined what will be eliminated and what will remain intact. Some of the items that were deleted include redundant blowers, sidewalks, walkways, handrails, some of the extra plumbing except for a sink in the lab, screen building or doors, reduced pricing on dirt for earthwork, gravity sewer, electrical on the east side, no non-potable wash system and all controls are manual. The mud valves and the SCADA system will become alternate bids if there is anything that comes in under budget and there is room to include those items back in the budget or if any additional funds would be available at a later date. Brian with MECO had some of his regular contractors look at this preliminary revised cost estimate just to confirm what was needed for necessity and what could be taken out for fluff.

Alderman Harper asked why all these amenities were added in and Brian explained that they were added during the design meetings with the staff from Alliance to help make the plant more efficient for maintenance and long-term operations which would cut down on labor costs. Alderman Hartley suggested to have MECO Engineering continue to move forward to reflect these revised cost estimates on the design plans so they can be submitted to DNR for approval. Mayor Wilch gave Brian the approval to update the design plans with these new cost estimates and submit to DNR with no objections from the aldermen.

PETITIONS, REMONSTRANCES, COMPLAINTS AND REQUESTS AND THE HEARING OF ANY PERSON OR GROUP DESIRING TO ADDRESS THE BOARD, EACH OF WHOM HAVE FILED PRIOR REQUESTS TO BE PLACED ON THE AGENDA IN COMPLIANCE WITH CITY CODE 24.105

- Request for Water & Sewer Abatement for Dagny Dreisewerd at 205 Cherry St.

- City Collector Rachel Reed

There was a water leak in the service line at the home of Adam & Dagny Dreisewerd at 205 Cherry Street that was repaired. They are requesting a water / sewer abatement of \$104.17. A motion was made by Alderman Hartley to approve the abatement amount, seconded by Alderman Rockwell.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

- Request for Water & Sewer Abatement for Tom Seeger at 713 Ellis

- City Collector Rachel Reed

There was a water leak at the home on 713 Ellis that is owned by Tom Seeger that was repaired. He is requesting a water / sewer abatement of \$274.60. A motion was made by Alderman Rockwell to approve the abatement amount, seconded by Alderman Hartley.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

- Request for Water & Sewer Abatement for Fred Balfanz at 302 N. 2nd St.

- City Collector Rachel Reed

There was a water leak at the home of Fred Balfanz at 302 N. 2nd Street that was repaired. He is requesting a water / sewer abatement of \$232.19. A motion was made by Alderman Rockwell to approve the abatement amount, seconded by Alderman Davis.

AYES – Alderman Harper, Alderman Short, Alderman Davis, Alderman Rockwell
NAYS – 0 ABSTAIN - Alderman Hartley ABSENT - 1 Motion carried

- Request from Robert DeMoulin to get reimbursed for damage to plumbing for the meter removal at his home at 405B Lovelace Lane

- City Collector Rachel Reed

Mr. DeMoulin had a tenant that had been tampering with a meter at his rental home on 405B Lovelace Lane a couple of years ago. When Alliance came out to pull the meter, it damaged some plumbing and it cost Mr. DeMoulin \$150 to fix the plumbing. This all happened a couple of years ago and the house had been vacant all that time while all the repairs have been done that were also caused by this previous tenant. There was some discussion between the aldermen and they requested to see pictures of the plumbing damage and to have Mr. DeMoulin provide receipts all to prove that the \$150 repair request was caused by the meter removal from a couple of years ago. A motion was made by Alderman Hartley to table this request until this information was provided and address it at the next board meeting in February, seconded by Alderman Harper.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

- Request for Water & Sewer Usage from Frank Welch at the new Car Wash at 309 N. Main

- Frank Welch/Owner

Mr. Welch stated that his new car wash is open and thanked everyone with the City of Elsberry for helping to get the business up and running and he is hoping for a good future. He is requesting a reduced rate for his sewer since 20% of the water goes out on the vehicles when they leave the car wash. Alderman Hartley asked if there were car washes in other municipalities that provided a reduced sewer rate and if this was a common practice. Alderman Rockwell asked if Mr. Welch had modeled a program based on his car washes in other communities. He stated that in Vandalia, the water & sewer hook-up was only \$250 and that was all he knew about but he would be happy to check on other car washes.

Alderman Hartley asked if City Clerk Sue Hogarth could also contact other municipalities regarding a reduced sewer rate for car washes and bring the information back to the next board meeting in February. A motion was made by Alderman Rockwell to table this request until this information is provided for the February board meeting, seconded by Alderman Harper.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

- Request to address the board from Paul LaBanca regarding treatment by Elsberry Police Officer Moore during an unlawful vehicle stop outside his home at 116 Baskett Drive

- Paul LaBanca

Paul LaBanca addressed the board regarding a recent incident at his home at 116 Baskett Drive with Officer Tom Moore. Paul stated that he has lived in Elsberry since he was 10 years old and has been a long-term resident of the community. He is employed with Behlmann and has worked at that dealership for 23 years and he is provided with a demo vehicle with dealer tag plates for work. He was coming home from work recently with a demo vehicle and was stopped by his home by Officer Moore and another young officer who was in the police car with him. Mr. LaBanca stated that Officer Moore pulled him over for an official police stop since he had dealer tags on his vehicle. Mr. LaBanca stated that it was not a legal stop and he has been a law-abiding citizen for over 50 years. Alderman Hartley appreciated that Mr. LaBanca addressed the board with this information and he was asked to file a written complaint at City Hall regarding this incident which he agreed to do.

- Presentation from Ed Purvis from Records Management Solutions for aXs Info Document Management Software to Archive City Records Electronically

- Ed Purvis / City Clerk Sue Hogarth

Ed Purvis with Records Management Solutions gave a short presentation on his aXs Info Document Management Software which is a digitizing scanning software program that has been implemented in 59 Missouri cities to date. This software has been in the market for 18 years and his company has been working with it for 14 years. It will scan documents for electronic storage for easy access and helps alleviate excess paper files and archives. The software is purchased for \$4,500 and City Clerk Sue Hogarth included this in the 2020 budget for consideration by the board. A few questions were asked by City Attorney Guinness and there was no further comment from the board at this time.

UNFINISHED BUSINESS

- Update on Storage of Items from Old City Hall and Police Building

(New owners took possession as of Monday January 13, 2020 at 5PM)

- City Clerk Sue Hogarth / Justin Reaves w/Alliance / Officer Moore

-Purchase of (32) Container Tubs for Reimbursement to City Attorney Guinness - \$206.92

A motion was made by Alderman Rockwell to approve the container tubs reimbursement for City Attorney Guinness, seconded by Alderman Hartley.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

- Purchase of Heavy-Duty Padlocks for Reimbursement to Officer Moore from Grainger - \$139

A motion was made by Alderman Davis to approve the padlocks reimbursement for Officer Moore, seconded by Alderman Hartley.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

- Purchase of (10) railroad ties from Orscheln for storage container platforms - \$149.90

A motion was made by Alderman Rockwell to approve the purchase of the railroad ties from Orscheln for \$149.90, seconded by Alderman Davis.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

- Authorization to have Ameren re-connect streetlight at city lot by the storage containers for security purposes located at 415 S 4th Street – Electric will run around \$10.50 per month

A motion was made by Alderman Hartley to have Ameren re-connect the streetlight at the city lot by the storage containers at 415 S 4th Street for \$10.50 per month, seconded by Alderman Rockwell.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

- Update on Termination Letter sent to S&R Animal Control / Request to pay final invoice from December 2019 for \$450

- City Clerk Sue Hogarth

City Clerk Sue Hogarth mailed the termination letter to S&R Animal Control last week and asked the board to approve to pay the final invoice from December 2019 for \$450. A motion was made by Alderman Hartley to pay the December invoice, seconded by Alderman Rockwell.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

There was discussion on what to do for animal control going forward and possibly setting up a committee to see what options are available. Alderman Harper offered to make some calls to other municipalities to see what they do for animal control and will present options for the board to consider at the February board meeting.

NEW BUSINESS

- Present proposal for JayHawk Utility Software for City Collector's office

- City Collector Rachel Reed

City Collector Rachel Reed had a demo meeting with a software company called Jay Hawk and the price difference between their software and Ampstun is very significant. JayHawk would charge \$5,724 and we would own the software and the renewal agreement would be \$499 per year. She spoke with Ampstun again and they agreed to reduce their new web-based software by \$1,800 to a new total of \$13,924. She received (3) references from JayHawk and checked on those and they were all very positive. JayHawk will work with the Neptune radio reads but Rachel will have to do the data conversion between the (2) systems and it will probably take 3 months but she can run both systems simultaneously. Since this decision doesn't need to be made right away, the aldermen asked Rachel to find out about the annual agreement amount for Ampstun with the \$1,800 credit and report back at the February board meeting.

- Approval to publish 2019 Financial Statement for the City of Elsberry in the Elsberry Democrat

- City Treasurer Tammy Sharpe

A motion was made by Alderman Rockwell to publish the 2019 Financial Statement in the Elsberry Democrat, seconded by Alderman Harper.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

- Request to enter into an Agreement with Flynn Drilling Company to annually inspect the water supply pumping equipment for the City of Elsberry

- Justin Reaves w/Alliance

Justin talked to Danny Flynn with Flynn Well Drilling and had him draft an agreement for the City of Elsberry to come out once a year and inspect all the electrical on pumps, check amps, drawdown all controls, etc. to make sure all is running smoothly. The cost for this annual inspection for both wells would be \$590. A motion was made by Alderman Rockwell to approve this annual agreement with Flynn Well Drilling for \$590 per year, seconded by Alderman Harper

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

- Approval to reimburse Building Inspector Don Slaughter for new flag at Page Branch Park for \$9.69

- City Clerk Sue Hogarth

A motion was made by Alderman Short to approve the flag reimbursement for Don Slaughter for the new flag at Page Branch Park, seconded by Alderman Hartley.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

- Present (3) Bids for new Air Compressor for Alliance that was approved in the 2020 budget

- Justin Reaves w/Alliance

A motion was made by Alderman Short to approve the purchase of a new air compressor from NAPA Auto Parts as approved in the budget, seconded by Alderman Hartley

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

- Request to initiate a Ride-a-Long Program for the Elsberry Police Department

- Officer Moore

Officer Moore asked to table discussion for this program until the new Police Chief is hired based on the conversations that took place during the Emergency Services Committee meeting prior to this board meeting. A motion was made by Alderman Short to table this topic, seconded by Alderman Rockwell.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

AMENDMENT TO THE AGENDA - Obtaining a used VAC trailer from the Lincoln County Public Water District #1

Justin addressed the board regarding a VAC trailer that the Lincoln County Public Water District #1 is willing to sell off at a very reduced price. This VAC trailer is a pressure washer / hydrovac combo machine that can help with cleaning out valves, lift stations, manholes and storm drains. It creates mud to work around the utilities but it currently has a blown engine which would be about \$2,500 to replace using a larger lawn mower engine. A motion was made by Alderman Rockwell to offer \$1,000 for the VAC trailer purchase to the Lincoln County Public Water District #1, seconded by Alderman Hartley.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

AMENDMENT TO THE AGENDA - Addition of Bill 2020-01-002 stating that the City of Elsberry will not have a 3% increase in the water rate for 2020

City Attorney Guinness stated that Mayor Wilch had requested this ordinance be added to the agenda to confirm that there will not be a 3% water rate increase based on the newly approved 2020 budget approved at the Special Session Board of Aldermen / Budget Meeting in December 2019. The ordinance will have to be read in full (2) times since it is an amendment to the agenda and was not placed on the original agenda.

- Bill No. 2020-01-002 - AN ORDINANCE TO AMEND THE ELSBERRY CITY CODE BY ADDING A NEW SUBSECTION 110.350.11 TO ELIMINATE THE 2020 SCHEDULED THREE PERCENT INCREASE FOR WATER RATES.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ELSBERRY, MISSOURI, AS FOLLOWS:

SECTION 1: The Elsberry City Code is amended by adding a new Subsection 110.350.11 as follows:

“110.350 USER CHARGE RATES

11. The 3% increase referred to in subsection 4 of Section 110.350 that was scheduled to go into effect on January 1, 2020 for the 2020 year only, shall not be imposed.”

SECTION 2: Severability.

The provisions of this Ordinance shall be severable. In the event that any provision of this Ordinance is found by a court of competent jurisdiction to be unconstitutional, the remaining provisions of this Ordinance are valid unless the Court finds the valid provisions of this ordinance are so essentially and inseparably connected with, and so dependent upon, the void provision that it cannot be presumed that the Board of Aldermen would have enacted the valid provisions without the void ones or unless the Court finds that the valid provisions, standing alone, are incomplete and incapable of being executed in accordance with the legislative intent.

SECTION 3: Effective Upon Passage

This ordinance shall be in full force and effect from and after the date of its passage.

SECTION 4: Incorporation into the Municipal Code

The City Clerk shall incorporate the terms of this Ordinance into the official City of Elsberry Municipal Code with all due dispatch.

A motion was made by Alderman Short to read the ordinance twice in full, seconded by Alderman Hartley.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

The ordinance was read twice in full by Attorney Guinness. A motion was made to adopt the ordinance by Alderman Rockwell, seconded by Alderman Short.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

INTRODUCTION AND READING OF BILLS FOR PASSAGE

- **Bill No. 2020-01-001** - AN ORDINANCE TO REGULATE THE ARBITRAGE SALE OF BURIAL LOTS; REGULATE BURIAL RECEPTACLES AND THE NUMBER OF REMAINS INTERRED IN A BURIAL LOT; AND REGULATION OF CONSTRUCTION OF MONUMENT FOUNDATIONS AT THE CITY CEMETERY BY AMENDING SUBSECTION 35.100.4; SECTION 35.200; AND SECTION 35.350 OF THE ELSBERRY CITY CODE.

BE IT ORDAINED BY THE BOARD OF THE CITY OF ELSBERRY, MISSOURI THAT THE MUNICIPAL CODE OF THE CITY OF ELSBERRY, MISSOURI BE AMENDED AS FOLLOWS:

SECTION 1: Section 35.100 of the Elsberry City Code is deleted and replaced with the following:

§35.100. SALE OF CEMETERY LOTS.

4. For all Cemetery Lots sold by the City in the City Cemetery after February 1, 2020, there shall be a fee of \$750.00 to inter the remains of each decedent who was not related by blood or marriage to the person who purchased the Cemetery Lot from the City. The fee shall not be applicable if the person who purchased the Cemetery Lot from the City was the estate, or estate representative, of the decedent who is being interred. The fee shall be paid to the City of Elsberry prior to the interment by, or on behalf of, the estate of the person to be interred. All deeds to Cemetery Lots executed after February 1, 2020 shall bear a notice of this restriction and fee. The purpose of this fee is to discourage commercial arbitrage of a limited resource by recouping the cost differential between residential and non-residential sales of lots when lots are resold after the original sale.

(Ord. 6-1-1995; 9-1-1998; 02-1-2007).”

SECTION 2: Section 35.200 of the Elsberry City Code is deleted and replaced with the following:

“§35.200 INTERMENTS

1. Only human remains may be interred in the City Cemetery.
2. Burial of human remains must be in a concrete burial vault or equivalent burial receptacle.

3. No more than two (2) burial receptacles may be buried in a Single Grave Lot. A single receptacle may contain the remains or cremains of up to two persons, provided that if more than one person's remains or cremains are to be placed in a single burial receptacle, the original buried receptacle cannot be opened after burial to interment the second person's remains or cremains.
4. If two (2) burial receptacles are to be buried on a Single Grave Lot, the grave must be dug no less than eight (8) feet in depth for the first (1st) burial receptacle. The owner of the Cemetery Lot at issue shall provide the City Clerk with a written statement that it was dug to eight (8) feet deep on the first (1st) burial receptacle. The City Clerk shall identify such depth on the map of the City Cemetery.
5. The grave for the burial of a single person on a Cemetery Lot must be dug at least four and one-half (4.5) feet deep. The cremated remains of a second (2nd) individual may be buried above the original vault according to the rules for a cremated remains burial.
6. The grave for a Child, must be dug at least three (3) feet deep. If the Child was buried before another person that is to be buried in that grave, the party requesting a later burial in a double deep Cemetery Lot must request a written permission for disinterment from the City Clerk. The party requesting the second (2nd) burial is responsible for all costs for the disinterment, digging the grave to the required depth, and the interment of both vaults.
7. Cremated remains are to be buried in an approved burial receptacle within an approved vault and the grave dug at least three (3) feet deep. Scattering of ashes in the City Cemetery is prohibited.
8. In all the interments, the top of the vault or container shall be at least twelve (12) inches below the surface of the ground.
9. At the time of burial of a second (2nd) person on a Single Grave Lot, the party requesting the second (2nd) burial must pay a grave digging fee at the rate published by the City prior to the interment.
10. Disinterment for any reason including the burial of a second (2nd) person's remains on a Single Grave Lot according to the preceding burial rules without written permission from the City is prohibited.
11. The cremated remains of one person may be interred on the same Single Grave Lot containing the remains a single person, provided it does not interfere with the existing interment and all of the applicable registration and digging fees are paid for the interment of the cremated remains.

(Amend. 2019-08-003).

SECTION 3: Section 35.350 of the Elsberry City Code is deleted and replaced with the following:

§35.350 FOUNDATIONS REQUIRED--INSTALLATION

1. All Memorial Structures shall have suitable, properly mixed, set concrete foundations, which shall be installed at the grave site at the owner's expense by the marker placement professional, or if the professional marker installer will not do so, then by a professional foundation installer.

2. Headstone markers shall be placed on such concrete foundations that are a minimum of twenty-four (24) inches thick.
3. Footstone markers shall be placed on a concrete foundation with a minimum of and must be placed on a concrete foundation at least fourteen (14) inches thickness.
4. All benches or similar types of memorials shall be placed upon a concrete foundation that has a depth at least equal to the thickness of the foundation for a headstone.
5. All the above foundation types will be poured or installed below grade so that the finished top of the foundation shall be ground level.
6. The above standards are minimum requirements and the City may impose stricter or greater standards as the situation may require.
7. No memorial structure may be set until the foundation has been approved by the City Inspector or other person designated by the City. Failure to comply with this section may result in removal of the memorial structure. The owner must pay a \$50 inspection fee.

Pam Stewart addressed the board and explained that this ordinance revision will create a provision to keep companies from purchasing lots at our City Cemetery at the resident or non-resident rates and reselling them for a profit. This revision also requires foundations to be professionally installed in addition to headstones & markers and only allows for no more than (2) individuals to be buried in a single grave vault. Alderman Rockwell asked for clarification on the lot resale and if it would apply to family members. Pam and City Attorney Guinness confirmed that there is no additional cost if a cemetery lot is transferred within the family but there is a \$750 fee if it is purchased by a non-family member.

A motion was made by Alderman Hartley to read the ordinance twice by title only, seconded by Alderman Harper.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

The ordinance was read twice by title only by Attorney Guinness and a motion was made to adopt the ordinance by Alderman Rockwell, seconded by Alderman Harper.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

REPORTS OF SPECIAL BOARDS & COMMITTEES

Library: Nothing to report

Cemetery / Parks: Nothing to report

Infrastructure: Nothing to report

Emergency Services: Nothing to report

Page Branch Park: Alderman Short stated that tickets are available for the February 8, 2020 Valentine's Dinner / Dance Fundraiser

Old Glory Jubilee: Nothing to report

Tree Board: Nothing to report

REPORTS OF ALDERMEN AND MAYOR

Mayor Wilch: He would like to thank Pam Stewart for all her work on the cemetery.

Alderman Davis: Nothing to report

Alderman Hartley: Nothing to report

Alderman Short: Nothing to report

Alderman Harper: She asked Justin Reaves w/Alliance for an update on the sewer smell / leak at the old car wash on Hwy 79 and Browns Mill Road. Justin stated that he received a call from Fitch & Associates in Troy who had installed the backflow and they were told to place it at its current location. Justin stated that the backflow should have been placed by the main. Fitch & Associates thought that the sewer leak was under the tracks but it is actually on their lateral sewer line about 100 feet before the tracks. Justin took pictures of the sewer leak and emailed them to City Attorney Guinness. City Attorney Guinness stated that the sewer break needs to be repaired and a backflow preventer put in place on the other side of the tracks on the easement. Alderman Rockwell asked about the costs of putting in the backflow preventer or just capping off the sewer and if the repair was in the scope of work for Alliance. Justin said Alliance could do this work if needed. Mayor Wilch suggested to just cap off the sewer and revoke their business license if they don't make the repair.

City Attorney Guinness stated that this can be discussed further in closed session and he will provide legal advice at that time.

Alderman Rockwell: Nothing to report

Alderman Robinson: Not present

REPORTS OF CITY DEPARTMENTS AND OFFICERS

Rob Guinness – Attorney – Closed Session - There was a FEMA recovery meeting at City Hall on Wed 1/8/20 to start the process of getting reimbursed for costs incurred with the flooding over the summer and the flash flood at Page Branch Park on Fri 7/5/19. City Clerk Sue Hogarth is working with Mr. William McGuire who is our designated person on setting up projects and getting all documentation entered into their new portal system.

Justin Reaves – Alliance Water Resources - Nothing to Report

Officer Tom Moore - Closed Session - He would like to give formal recognition to Officer Gleich for installing the new light system in police vehicle 200 and updating the existing light bar in vehicle 201 which saved the city \$4,000-\$4,500 in labor costs. The board will consider some type of recognition. The new repeater has been installed for the police radios. Officer Moore also updated the board on the number of arrests, tickets, etc. for the month of December 2019.

Tammy Sharpe – Treasurer – Nothing to Report

Rachel Reed - City Collector - Nothing to Report

Sue Hogarth – City Clerk – Closed Session regarding the Police Chief candidates. The last day for candidate filing is next Tuesday, January 21, 2020 at 4PM. Direct Deposit for payroll will begin with the next payroll on Monday 1/20/20. The tornado sirens didn't go off last Friday during the bad weather because the sirens needed to be re-programmed with the new FCC frequency that was recently approved for the City of Elsberry. Sue contacted the tornado siren company, L&B Electronics, to make them aware of the FCC frequency change in mid-December and they hadn't completed the re-programming yet due to the holidays, etc. They came yesterday afternoon (Mon 1/13/20) and both sirens have been re-programmed and the frequency was confirmed with A&W Communications and Lincoln County Dispatch so we shouldn't have any issues with the sirens going off for future storms.

PUBLIC COMMENT BY ANY PERSON OR GROUP DESIRING TO ADDRESS THE BOARD WHO HAS NOT FILED A PRIOR REQUEST TO BE PLACED ON THE AGENDA IN COMPLIANCE WITH CITY CODE 24.105

There was no public comment.

VOTE TO TAKE UP BUSINESS TO BE CONDUCTED IN CLOSED SESSION

A motion was made by Alderman Hartley to go into closed session pursuant to RSMo Section 610.021 (1) Legal actions, causes of action, litigation, or confidential or privileged communications with its attorneys, (3) Hiring, firing, disciplining or promoting of particular employees by the city, (13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, and (14) Records which are protected from disclosure by law, seconded by Alderman Harper.

AYES – All in Favor NAYS – 0 Motion carried

Closed session started at 8:02PM.

RESUME OPEN SESSION

Mayor Wilch resumed the open session meeting at 10:30PM.

AMENDMENT TO THE AGENDA- Appointment of New Police Chief

Alderman Rockwell made a motion to amend the agenda to add the appointment of a new Police Chief to the meeting agenda, seconded by Alderman Davis.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

Mayor Wilch appointed David Goewert as the new Police Chief for the City of Elsberry Police Department pending his drug screening results at a salary of \$50,000/year to complete the term ending April 2020 and to serve a one-year appointment until April 2021. A motion was made by Alderman Hartley to approve the police chief appointment, seconded by Alderman Rockwell.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

NOTE: The board has 72 hours to report any change in the closed session meeting minutes.

ADJOURNMENT

A motion was made to adjourn the board meeting by Alderman Short, seconded by Alderman Harper.

AYES – All in Favor NAYS – 0 ABSENT - 1 Motion carried

Open session meeting was adjourned at 10:34PM.